

Alpha Gamma Rho Fraternity Sample Publications Contract Between the Chapter and Alumni Board

We, as Brothers of Alpha Gamma Rho, do hereby agree to fulfill the provisions of _____ Chapter Publications Contract for the school year August, ____ / June _____.

1. _____ Chapter will send to all (your Chapter) brothers plus AGR brothers from other Chapters living in _____ a minimum of two Crescents and one Newsletter each year.
2. _____ Chapter will notify by postcard all (your Chapter) brothers of Homecoming and Founders' Day activities.
3. _____ Chapter will provide each (your Chapter) brother a new Membership Directory once every _____ years.
(suggested every two years, required every four years).
4. (Your Chapter) Publications will contain but not be limited to the following:
 - A) Crescent
 1. News about individual alumni
 2. A list of upcoming events for next six months
 3. Alumni Corporation and Alumni Chapter news
 4. Pictures and clips from historical file
 5. Current Chapter activities and house improvements
 6. Alumni news response form
 7. List of alumni address changes to revise membership directory
 8. List of all lost alumni
 9. Names of new members
 - B) Newsletter
 1. News about individual alumni
 2. Upcoming alumni activities
 3. Recent Chapter news
 - C) Membership Directory
 1. Alphabetical list of all (your Chapter) members
 2. Geographical list of all (your Chapter) members
 3. Roll number list of all (your Chapter) members
 4. List of AGRs from other Chapters living in (state), if possible

5. Printing of (your Chapter) publications will be scheduled to meet the following mailing deadlines:
 - Spring Crescent – March 20
 - Founders' Day Reminder – Two weeks before event
 - Summer Newsletter – May 15
 - Homecoming Reminder – Two weeks before event
 - Fall Crescent – November 5
 - Directory – During Fall term every _____ year.

6. The undergraduate Chapter will prepare, publish and mail the (your Chapter) publications as specified.

7. The Alumni Corporation will reimburse the undergraduate Chapter _____% of the cost of (your Chapter) publications provided the provisions of this contract are met.

8. The Alumni Corporation will pay _____% of the cost of providing a Membership Directory every _____ years.

Any alterations to these provisions must be agreed upon in advance by all of the undersigned brothers.

Noble Ruler

Alumni President

VNR-Alumni Relations

Chapter Adviser

VNR-Finance

Alumni Treasurer